

**TAZEWELL COUNTY CONSOLIDATED COMMUNICATIONS  
OPERATIONS COMMITTEE**

**Regular Meeting Agenda**

Friday, June 16, 2023 @ 9:00 a.m.  
Morton Fire Department-Conference Room  
300 W Courtland St Morton, IL 61550

**Call to Order**

**Roll Call**

**Approval of Minutes**

- March 31, 2023 Regular Meeting Minutes

**Member's Comments**

**Director's Report/Topics to Discuss from TC3 Director Ketcham:**

- Staffing
- Administrative Assistant
- Year in Review
- Future holds for TC3

**Member's Comments**

**Public Comments**

**Next Operation's Committee Meeting-TBD**

**Adjournment**

**TC3 OPERATIONS COMMITTEE MEETING MINUTES  
MARCH 31, 2023 @ 9:00 a.m.  
MORTON FIRE DEPARTMENT CONFERENCE ROOM**

Present: Ryan Beck, Kevin Byrd, John Dossey, Mike Evans, Mike Foster, Tim Gillespie, Joe Kelley, Mike McIntyre

Also present: Melissa Ketcham, TC 3 Director

Chairman Dossey called the meeting to order at 9:00 a.m.

Motion by Beck to approve the minutes as submitted for the December 16, 2022 meeting. Seconded by Gillespie. All in favor.

Director's Report/Topics to Discuss from TC3 Director Ketcham

- Staffing Update

There are currently 18 full-time Dispatchers, 4 Floor Managers. Shannon Hoog has resigned her position as Administrative Assistant.

- Open Positions

There are currently 4 open Dispatcher positions, 1 Administrative Assistant position. There is an active search for all these positions.

- Pekin Center Update

This is the final weekend for TC3 to operate out of the Morton center. After that, operations will go back to the Pekin center.

- AMT

She has been working since December with Pekin Fire Department and ETSB to develop a CADS interface with AMT.

- Telecommunicator Week

The week of April 9<sup>th</sup> is Telecommunicator Week. Thanks to the agencies who have volunteered to provide food throughout the week for the Dispatchers.

It was reported that contract negotiations are going smooth at this time.

It was reported that all agencies are up to date with payments at this time, including AMT.

Status of towers – Work is continuing. There are many things behind the scenes going on; multiple types of testing, approval from boards, MOUs, etc. Also, there is no one who is solely assigned the project. All involved are working on other projects as well. At this time, it is still on schedule for launch this fall.

There was discussion regarding the regular meeting schedule for 2023 to be held the Friday after the regularly scheduled Governance Board meetings. With that in mind the potential dates would be: June 16<sup>th</sup>, October 20<sup>th</sup>, January 26, 2024, March 23, 2024. This will be an agenda item for the next meeting for approval. Special meetings can be added as needed.

Motion by Foster to adjourn, seconded by McIntyre. All in favor.

Respectfully Submitted,  
Lee Ann Wrhel