

**Tazewell County Consolidated
Communications Governance Board**

Time: Friday, April 29, 2022, 9:00 A.M.
Morton Police Department – Training Room
375 W Birchwood St, Morton, IL 61550

CALL TO ORDER

The special meeting was called to order by Chairman Kahl at 9:01 A.M. and the following members were present:

Members in Attendance

John Kahl, Chairman	Jeff Lower, TCSO
Ed Meister, ETSB	Jason Miller, Morton
Nick Graff, Tazewell Co	Brad Potts, Deer Creek
Eric Swanson, Schaeferville	Mark Rothert, Pekin

Others in Attendance at Table

Sue Vansaghi, Interim Director	Kate Carter, MH&T
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Public Attendees

Mike McIntyre, Jessica Alexander

APPROVAL OF MINUTES

MOTION BY Meister, SECOND BY Graff to approve the minutes of the 03/11/22.
On voice vote, **MOTION CARRIED.**

PUBLIC COMMENTS

None

COMMUNICATIONS

None

TREASURER’S REPORT

Treasurer Graff gave a financial report, see attached statements, he also advised that all agencies have paid.

MOTION BY Graff, SECOND BY Swanson to approve the schedule of bills.

On voice vote, **MOTION CARRIED**

DIRECTOR'S REPORT

We currently have 12 full time and 8 part time TC's. We have 2 TC's in training and conditional offers out to 4 people. We have 3 new Floor Managers starting May 1, bring us up to a full staff of 4 floor managers. We have hired an Administrative Specialist who starts May 9. Floor Manager Davis has submitted training recommendations for the 4 people with conditional offers, and we will begin EMD training remotely, thus saving travel expenses.

Interim Director Vansaghi thanked the ETSB staff for their help during this transition.

TC's Gwen Morris, Sheila Fugitt, Lindsey Cash, Kylynn Moore, and Floor Manager Abby Hobbs received commendations during the Pekin City Council meeting for their exceptional contribution to the lifesaving efforts of a 4 yr. old who had fallen through the ice on Lake Arlan. During that same meeting all TC's were recognized with a Special Proclamation in conjunction with the with National Telecommunicators week.

HIRING COMMITTEE REPORT

The committee interviewed a candidate on April 25th. The committee reported that after GovHR's process it came down to 1 candidate that stood out. She was interviewed and impressed the committee.

OPERATIONS COMMITTEE REPORT

None

UNFINISHED BUSINESS

None

New Business

A. Resolution to approve Blue Cross/Blue Shield Health Insurance Renewal Plan P5E2BCE

MOTION BY Swanson, SECOND BY Graff to approve the plan.

On voice vote, **Motion Carried.**

B. Resolution to approve Bliss McKnight property and casualty insurance.

MOTION BY Meister, SECOND BY Swanson to approve renewing the insurance.

On voice vote, **Motion Carried.**

C. Resolution to approve the Memorandum of Understanding regarding Retention Bonus and New Hire Incentive for Union Employees.

MOTION BY Meister, SECOND BY Swanson to approve the MOU.

On voice vote, **Motion Carried.**

D. Resolution to Approve Retention Bonus for Manage Employees

MOTION BY Meister, SECOND BY Swanson to approve the Resolution.

On voice vote, **Motion Carried.**

E. Resolution to Approve Hiring and Employment Agreement between TC3 and Melissa Ketcham as Director of TC3

MOTION BY Graff, SECOND BY Rotherth to approve the Resolution.

A Second Motion was made by Graff and seconded by Rotherth to eliminate Exhibit B from the Agreement.

On voice vote on second motion, **Motion Carried.**

On voice vote on original motion, **Motion Carried.**

APPROVAL OF Resolution to Regarding the Approval and Release of Closed Session Minutes and Destruction of Verbatim Recordings More Than 18 Months After Completion of Recording.

MOTION BY Graff, SECOND BY Meister to approve the Resolution.

On voice vote, **Motion Carried.**

COMMENTS FROM BOARD MEMBERS

Treasurer Graff announced that he is leaving the state for 3 weeks starting the day after the meeting, but that he has everything set up to continue paying bills during his absence.

Chief Potts announced that this was his last meeting due to his pending retirement.

EXECUTIVE SESSION/CLOSED MEETING

None

FUTURE MEETING DATE

June 10, 2022

ADJOURNMENT

MOTION BY Meister, SECOND BY Swanson to adjourn at 9:49 a.m.

On voice vote, **Motion Carried.**