

Tazewell County Consolidated Communications Governance Board

Time: Friday, January 14, 2022, 9:00 A.M.
Morton Police Department – Training Room
375 W Birchwood St, Morton, IL 61550

CALL TO ORDER

The regular meeting was called to order by Chairman Kahl at 9:00 A.M. and the following members were present:

Members in Attendance

John Kahl, Chairman	Brian Butler, Washington
Jeff Lower, TCSO	Ed Meister, ETSB
Jason Miller, Morton	Nick Graff, Tazewell Co
John Knapp East Peoria	Brad Potts, Deer Creek
Eric Swanson Schaeferville	Mark Rothert, Pekin

Others in attendance at table

Sue Vansaghi, Director	Kate Carter, MH&T
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Public Attendees

Trent Reeise	Mike Ercegovich
Ryan Beck	

APPROVAL OF MINUTES

MOTION BY SWANSON, SECOND BY KNAPP to approve the minutes of the Special Meeting's held on December 3rd and 15th, 2021.

On voice vote, **MOTION CARRIED.**

PUBLIC COMMENTS

None

COMMUNICATIONS

None

TREASURER'S REPORT

Treasurer Graff reports that we have had \$801, 917.54 of income, and we have \$1,203,016.08 in the 4 accounts we have at Morton Community Bank. We will finish the year in the black. Graff also reported that the FY2021 audit is almost complete, and Sikich should be able to present it to us by the end of February. We have received a check from the Federal Government for about \$15,000. No one knows why. We should be getting an explanation letter soon.

MOTION BY GRAFF, SECOND BY MEISTER to approve the schedule of bills.

On voice vote, **MOTION CARRIED.**

DIRECTOR'S REPORT

Vansaghi advised we currently have 17 full time employees. There are 3 people currently training. We currently only have 3 shift managers, and 1 is out on medical, but she is working from home on the training program. The part-time employee's have been notified of the 16 hour a month requirement. Most have met that requirement. There is one in the hiring process that needs to schedule a sit in session. 3 Critical fail letters need to be sent out, they can retest. 5 were no shows to their Critical session, and 2 are scheduled for Critical sessions. 1 person has been eliminated during the background investigation and 3 more are in the process. 9 employees have agreed to be trainers, the classroom style training is being worked on, and research is being done on the availability and cost of online training.

There is an issue with vacation pay. The way was accrued in the past is different than what is in the contract/employee handbook. There are other issues with the contract that it appears labor is interpreting differently than management. Legal is going to investigate those issues and those that can be will be addressed at the next meeting.

The assistant director is going to be retiring February 11th, work is being done to prepare for that. Vansaghi reported that everyone at the center has been very professional and helpful during her transition into the interim director position.

COMMITTEE REPORTS

A. Hiring Committee

After discussion the committee recommended hiring a search firm to assist the board with finding a new director. The committee looked at 3 companies and recommends either GovHR USA or McGrath Consulting Group. They also recommended not advertising for an assistant director at this time. They recommended a pay scale for director starting at \$100,000 and maybe \$105,000. A discussion occurred about if an assessment center evaluation was necessary. A consensus was reached that the committee would hold Skype meetings with both recommend companies and bring a final recommendation to the board at

the next meeting. The decision on the assessment center would be reserved for a later date.

OPERATIONS COMMITTEE REPORT

Chief Reeise reported that the 16 hour a month requirement for part timers has worked in the way intended. There was some employee concern that if they got sick or something would that be a problem. They were advised that it would be an average, and with some communication those problems could be resolved.

A couple of the part timers that recently started were past employees who were able to go on their own very quickly, and they are covering a lot of hours.

The operations committee has been able to step back and allow Vansaghi to run the operations.

Chief Reeise suggested hiring an executive assistant.

UNFINISHED BUSINESS

A. Resolution to approve Collective Bargaining Agreement with TC3 Telecommunicators and FOP Labor Council.

MOTION BY Meister, SECOND BY Butler

Yeas: Butler, Graff, Knapp, Lower, Meister, Miller, Potts, Swanson, Rothert, Kahl

Nays: None

Abstain: None

Not present: Luft

NEW BUSINESS

A. Resolution to approve Separation Agreement with Erin Morey.

Moved to the end of Agenda following discussion in Executive Session.

B. Resolution to approve the hiring of a search firm for any open management positions.

Tabled

C. Resolution to approve MOU for Hiring Experienced Personnel.

MOTION BY SWANSON, SECOND BY GRAFF

Yeas: Butler, Graff, Knapp, Lower, Meister, Miller, Potts, Swanson, Rothert, Kahl

Nays: None

Abstain: None

Not present: Luft

D. Resolution to approve Holiday Pay for Part-time Telecommunicators.

MOTION BY SWANSON, SECOND BY KNAPP

Yeas: Butler, Graff, Knapp, Lower, Meister, Miller, Potts, Swanson, Rothert, Kahl

Nays: None

Abstain: None

Not present: Luft

E. Discussion of Employee Compensation

Rothert presented a plan to increase the base pay for TC3 Telecommunicators. After discussion it was decided that more information was needed, and that the discussion would be continued in the next meeting after gathering that information.

COMMENTS FROM BOARD MEMBERS

None

EXECUTIVE SESSION/CLOSED MEETING

A. Open Meetings Act - Section 2(c)(1) - The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

MOTION BY KNAPP, SECOND BY LOWER

Yeas: Butler, Graff, Knapp, Lower, Meister, Miller, Potts, Swanson, Rothert, Kahl

Nays: None

Abstain: None

Not present: Luft

Executive session entered into at 10.32am

It should be noted that Chairman Kahl had to leave the meeting during the executive session.

CONSIDERATION OF MATTERS ARISING FROM EXECUTIVE SESSION/CLOSED MEETING

A. Resolution to Approve Separation Agreement with Erin Morey, including 60 days' pay with insurance benefits, retroactive increase back to date of evaluation, stipend for shift coverage and unused vacation time earned before December 3, 2021

MOTION BY MEISTER, SECOND BY LOWER

Yeas: Butler, Graff, Knapp, Lower, Meister, Miller, Potts, Swanson, Rothert

Nays: None

Abstain: None

Not present: Luft, Kahl

FUTURE MEETING DATE

Special Meeting January 28, at 9:00 am.

ADJOURNMENT

MOTION BY MEISTER, SECOND BY SWANSON to adjourn at 10:49 a.m.

On voice vote, **MOTION APPROVED.**

Signed by the Secretary: _____

A handwritten signature in black ink, appearing to be "B. L. A.", is written over a horizontal line.