

TC3 Governance Board Meeting

December 12, 2017 at 9:00am in the training room at the Morton Police Department.

Governance Board members in attendance:

John McCabe (Pekin)	John Kahl (East Peoria)	Jeff Eder (East Peoria)
Robert Huston (TCSO)	Craig Hilliard (Morton)	Brian Butler (Washington)
Dale King (Creve Coeur)	David Zimmerman (Taz Co)	Ed Meister (TC ETSB)

Governance Board members not in attendance:

Tony Carson (Pekin)	Bill Reis (Schaefferville FPD)
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Others in attendance:

Kate Carter	Wendy Ferrill	Erin Morey
Richard Mendenhall	Bethanie Ruder	

Call to Order:

Hilliard started the meeting promptly at 9:00am. He advised everyone was in attendance except Tony Carson and Bill Reis.

Public Comments:

None

Approval of Minutes:

None

Old Business:

N/A

New Business:

- Introduction / Consolidation Update:

Hilliard gave an update in reference to the state mandated consolidation and the possible expansion of the Morton Police Department. He offered a tour of the department for anyone who wanted one after the meeting.

Hilliard asked everyone to introduce themselves and who they are with and everyone did so.

- **Board Officer Appointments/Elections:**

Hilliard recommended Wendy Ferrill for Treasurer.

Motion by Hilliard, Second by Kahl for Wendy Ferrill as Treasurer. All in favor - none opposed.

Hilliard asked for nominations for Chair. Kahl advised he was willing to step up for Chair or Vice Chair.

Motion by Hilliard, Second by Zimmerman for John Kahl as Chair. All in favor – none opposed.

Motion by Eder, Second by Hilliard for John McCabe as Vice Chair. All in favor – none opposed.

Kahl asked for recommendations for Secretary. Hilliard recommended Erin Morey.

Motion by Huston, Second by Meister for Erin Morey as Secretary. All in favor – none opposed.

- **Budget:**

Hilliard advised there is a 5 year operational budget printed out. The consolidation plan that Tucker put together was discussed. It was explained that Tucker obtained the information from each agency to put the report together.

In the consolidation plan the formula for charging an agency for the dispatching services was created using calls for service. Self-Initiated calls were not factored into this formula to avoid penalizing departments for activity.

There is an option to apply for a grant that will reimburse for certain consolidation costs. The new Director could possibly be responsible for writing the grant.

Possibly start billing for dispatching services starting January 1, 2018.

- **Insurance:**

Possibly through Tazewell County.

- **Payroll:**

Possibly through Tazewell County.

- **Financial Institution:**

Unknown at this time.

- **Personnel:**

Information was passed out about looking for a Director. The consolidation plan has that as the first thing for the Fiscal year 2017. The director needs chosen who will then help with the hiring process of dispatchers. Then the dispatchers could vote on a union and negotiations would begin.

Possible administrative staff: 1 Director and 2 Assistant Directors (1 at each facility).

A subcommittee was put together to come up with a wage and job description for a Director. The group members are King, Eder, McCabe, Morey, and Ferrill. They will meet on January 14, 2017 at 8:00am at the Pekin City Hall.

The group will discuss a job description and a recommended salary for the Director. They will bring this information back to the next governance board meeting.

- **PSAP:**

Approximately May 1 Washington Dispatch will move with East Peoria and Morton Dispatch will move with TPCCC. The administrative phone lines are the last issue for this to be able to happen.

- **Legal Counsel:**

The legal counsel and how it will be paid for is to be decided at the next meeting.

- **Future Meeting Dates:**

Next meeting is set for January 5, 2018 at 9:00am in the training room at the Morton Police Department.

Zimmerman will contact the AMT representative and invite him to this meeting.

Closed Session:

None

Consideration of Matters Arising from Closed Session:

None

Adjournment:

Motion by McCabe, Second by Meister to adjourn at 1043 hours. All in favor – none opposed.

